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# *George Mason University*

## **PROPOSAL FOR SERVICE**

1. PURPOSE:
  - A. THIS DOCUMENT IS NOT A CONTRACT NOR IT IS AN OFFER TO CONTRACT. This Document is intended only as an invitation to negotiate and facilitate communications over terms and conditions for the possible performance of a service.
  - B. To be enforceable, an agreement between the parties must be written and signed by an authorized official of George Mason University. The proposed contractor should not perform any services work until a written purchase order is issued.
  - C. Except for the certifications undertaken by the Proposed Contractor in Paragraph 7, this document and any additional information submitted with it will not bind any of the parties.
  
2. INITIATING OFFICE/ Principal Investigator: Mr. Wallace Johnson.  
  
GMU ADDRESS/PHONE: Mason Enterprise Center, (703) 277-7731
  
3. SCOPE OF SERVICE: Copy of Statement of Work (SOW) attached.
  
4. PERIOD OF PERFORMANCE:
  
5. PROPOSED COMPENSATION/TERMS: One Full Payment Net-15
  
6. Business classified as small, woman-owned and minority – owned: The Proposed Contractor should identify themselves if they qualify in any of these categories. This will have no effect on whether or not a contractor is issued, or to whom. This information is desired only for statistical purposes.
  
7. CERTIFICATIONS. The Proposed Contractor warrants that he/she:
  - A. Will perform as an independent contractor, not a GMU employee, and will be liable for all insurance and taxes.
  - B. Is not currently an employee of GMU or the Commonwealth of Virginia.
  - C. Is a  US Citizen,  Resident Alien, or  Non-Resident Alien.

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Signature / Proposed Contractor

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Date

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Title

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FIN/SSN

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Address

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Phone Number